Port of Keyport

P.O. Box 195 | Keyport, WA 98345-0195

John Enriquez	Ellen Ross-Cardoso	Don McCracken
(480)444-6085	(360)981-5858	(360)830-9097

May 4, 2026

Present: Commissioner Ross-Cardoso, Commissioner Enriquez, Auditor Hunt

The meeting was called to order at 6:00pm by Commissioner Ross-Cardoso.

The minutes from the April 6, 2026 meeting were approved by all Commissioners present.

Old Business

1. Commissioner Enriquez reports marina slips are occupied except.
2. Discussion was held about the contract for professional services submitted by John Piccone for Sound West Engineering Associates. Commissioners were in agreement of the terms of the contract.

New Business

1. Commissioners discussed the maintenance agreement with Port of Brownsville. There was a question about the hourly rate the the port would be incurring for repairs and maintenance. Commissioner Cardoso will follow up and procure the new agreement document.

2. Commissioner Enriquez has purchased a new modem and will provide installation in the coming weeks. Current modem will be returned to network provider Astound
3.

Auditor Report

1 Auditor Hunt gave a review of the current Port financials.

2. Warrant and check signing.

The next Regular meeting will be held on Monday, June 1, 2026 at 6:00pm.

This meeting was adjourned by Commissioner Ross-Cardoso at 6:37pm.

Respectfully submitted: John Enriquez, Port Commissioner

Balance Sheet

Port of Keyport

As of Apr 30, 2026

	TOTAL
Assets	
Current Assets	
Bank Accounts	
Key Bank - Checking	41,827
Key Bank - Investment	31,341
Total for Bank Accounts	**$73,168**
Accounts Receivable	
Accounts Receivable	-18
Total for Accounts Receivable	**-$18**
Total for Current Assets	**$73,150**
Total for Assets	**$73,150**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Last month rent payable	3,234
LGTO 2019 Bond - Current	14,000
Total for Other Current Liabilities	**$17,234**
Total for Current Liabilities	**$17,234**
Long-term Liabilities	
LGTO 2019 Bond	243,000
Total for Long-term Liabilities	**$243,000**
Total for Liabilities	**$260,234**
Equity	
Retained Earnings	-214,257
Net Income	27,174
Total for Equity	**-$187,084**
Total for Liabilities and Equity	**$73,150**

PORT OF KEYPORT MEETING AGENDA

May 4, 2026 6:00 PM

Approval of March minutes

Moorage Report- John Enriquez

- Berthage agreements, vacancies, fees, etc.

Old Business

- Discussion of resolution for pier repair funding
- Maintenance agreement with Port of Brownsville
- Update on pier repair
- Update on pier repair funding (Auditor Hunt)

New Business

All-Ports update

- WPPA resources
- Poulsbo Maritime Festival May 29 - 31
- Port of Silverdale looking for Auditor
- WPPA sub-group working on permitting changes for ports, marinas
- Kitsap County commissioners failed to approve Port Gamble Port annexation to Port of Kingston

Auditors Report

- Financial Report
- Warrant and check signing

Adjournment

Next meeting June 1, 6:00 PM